



MODE OF PROCUREMENT: SMALL VALUE PROCUREMENT
Name of Procuring Entity: DILG REGIONAL OFFICE I
Office/End User: RICTU
RFQ No.: 2024-08-231
Date: 8-28-24

***PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)**

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed:

TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- Bidders may quote for any or all items.
- Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 300,000.00

PEDRO D. GONZALES
 BAC Chairperson

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER/ SERVICE PROVIDER	
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER
	BRAND NEW LAPTOP TECHNICAL SPECIFICATIONS CPU / Processor •at least 12 total cores •at least 16 threads •at least 18 MB Cache •at least 4.50 GHz Max Turbo Frequency Memory •at least 16GB DDR4 (Double Data Rate 4) Graphics •at least 4GB Dedicated Graphics Storage •at least 512GB Solid State Drive (SSD) Operating System •pre-loaded Windows 11 Home, 64 bit or higher, or equivalent OS •with built in recovery for OS, drivers, and utilities Display •Screen Size: at least 15.6 inches •Resolution: min. 1920 x 1080 (Full HD) Connectivity •Wi-Fi, Ethernet, Bluetooth Standard I/O Ports •at least three (3) USB ports •at least one (1) HDMI port •at least one (1) RJ-45 Ethernet port •at least one (1) audio combination jack Webcam •at least 720p HD camera (built in) Audio •With built-in speakers and microphone Keyboard •US English Layout, Standard Size and Backlit keyboard Security Software •Built-in TPM 2.0 or equivalent Battery •at least 3-cell, 41 Watt-hours (Wh) or higher Weight • At least 1.7 kg and not exceeding 2.5kg including Battery but excluding charger Accessories •Laptop bag (Manufacturer-issued) •USB or Wireless Optical Mouse with mouse pad (Manufacturer-issued) •Power Cord and Adapter (Manufacturer-issued) Warranty •at least three (3) years warranty on parts, labor, and service •at least one (1) year warranty on battery and mouse •Supplier shall respond within 24 hours for any technical assistance /support either by telephone	5	set		60,000.00			
							GRAND TOTAL PER LOT:	

9/4/24 2 PM Bidders shall submit their quotation together with all the required documents on or before to the BAC Secretariat. The BAC shall accept the quotations received after the deadline.
 *Please submit your Quotation for the WHOLE LOT.
REQUIRED DOCUMENTS:
Submission of Bid/Offer:
 1. Valid Business/Mayor's Permit
 2. Latest Income/Business Tax Return/Tax Clearance
 3. PhilGEPS Registration Number
Prior to Issuance of Notice of Award (NOA)
 5. Omnibus Sworn Statement
 6. Special Power of Attorney (if Authorized Representative)/ Secretary's Certificate
 *Non-submission of the above-stated requirements shall automatically disqualify the bid/offer
 Purpose/Title of the Activity: **Procurement of Additional ICT Equipment for the region**

Warranty _____ Price Validity _____

After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date

Tel. No./Cellphone No.